



## FORWARD PLAN OF KEY DECISIONS

1 SEPTEMBER 2009 TO 31 DECEMBER 2009

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 September 2009 to 31 December 2009. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

**Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

**Key Decisions** will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

**Further details of each Key Decision are appended to the Forward Plan.** To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

## CABINET MEMBERSHIP

Councillor R. Hollingworth  
Councillor G. N. Denaro

Councillor Dr. D. W. P. Booth  
Councillor J. T. Duddy

Councillor Mrs. J. Dyer M.B.E.  
Councillor Mrs. M. A. Sherrey  
Councillor R. D. Smith  
Councillor M. J. A. Webb  
Councillor P. J. Whittaker

Leader of the Council and Portfolio Holder for the Improvement Plan  
Deputy Leader and Portfolio Holder for Resources (including Financial Services, Legal, Equalities & Democratic Services, Human Resources and ICT)  
Portfolio Holder for Street Scene and Project Management of the Town Centre  
Portfolio Holder for Economic Development, Retail Regeneration and Revenue Generation (including Car Parking)  
Portfolio Holder for Planning and Transport  
Portfolio Holder for Vulnerable and Older People (including Lifeline)  
Portfolio Holder for Youth, Sports, Recreation and Culture  
Portfolio Holder for Community and Customer Engagement and Community Safety  
Portfolio Holder for Strategic Housing, Environment and Climate Change

## CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: [k.firth@bromsgrove.gov.uk](mailto:k.firth@bromsgrove.gov.uk)

<b>Item No.</b>	<b>Decision Taker &amp; Expected Date of Decision</b>	<b>Original Expected Date of Decision</b>	<b>Proposed Decision</b>	<b>Type of Decision (Key or Non-Key)</b>	<b>Lead Councillor/ Portfolio Holder</b>	<b>Comments</b>
1	Cabinet 2 September 2009	Cabinet 3 June 2009	Car Parking in Bromsgrove	Non-Key*	Councillor J. T. Duddy	* Cabinet will make recommendations to the full Council. Delayed for consultation
2	Cabinet 2 September 2009	Cabinet 29 July 2009	Redevelopment of the Market Hall Site	<b>Key</b>	Councillor Dr. D. W. P. Booth	Delayed for further consideration by officers
3	Cabinet 2 September 2009		Artrix Service Level Agreement	Non-Key*	Councillor R. D. Smith	* Cabinet will make recommendations to the full Council
4	Cabinet 2 September 2009	Cabinet 1 July 2009	CCTV /Lifeline Shared Service Business Case	Non-Key*	Councillor M. J. A. Webb	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers
5	Cabinet 2 September 2009		Council Plan 2010/2013 Part 1	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
6	Cabinet 2 September 2009	Cabinet 29 July 2009	ICT Shared Service Business Case	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers
7	Cabinet 2 September 2009		Financial and Performance Monitoring – Quarter 1 2009/10	Non-Key	Councillors G. N. Denaro & R. Hollingworth	

8	Cabinet 2 September 2009		Improvement Plan Exception Report – July 2009	Non-Key	Councillor R. Hollingworth	
9	Cabinet 2 September 2009	Cabinet 1 April 2009	Modern.Gov (Paperless Project) – The Way Forward and Access to Exempt Information	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed due to need for equality impact assessment of the paperless proposals
10	Cabinet 2 September 2009		Procurement and Value for Money Action Plan	Non-Key	Councillor G. N. Denaro	
11	Cabinet 2 September 2009		Worcestershire Enhanced Two Tier (WETT) Programme	Non-Key	Councillor R. Hollingworth	
12	Cabinet 16 September 2009 (special meeting)		Joint Working/Shared Services between Bromsgrove District Council and Redditch Borough Council (recommendations from the Joint Chief Executive) (subject to the Business Case for Shared Services being approved in principle by both Councils at the end of July)	Non-Key*	Councillor R. Hollingworth	
13	Cabinet 7 October 2009	Cabinet 29 July 2009	Local Neighbourhood Partnerships - Terms of Reference and Business Case	<b>Key</b>	Councillor M. J. A. Webb	Deferred by officers and Members for further consideration
14	Cabinet 7 October 2009	Cabinet 29 July 2009	Review of Asset Sherwood Road, Aston Fields Industrial Estate ( <i>this report will contain exempt information and be considered in private session</i> )	<b>Key</b>	Councillor G. N. Denaro	Deferred for further consideration by officers

15	Cabinet 7 October 2009	Cabinet 29 July 2009	Transfer of Bromsgrove Museum	<b>Key/ Non-Key*</b>	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council on matters not within its delegated powers. Delayed for further consideration
16	Cabinet 7 October 2009		Waste Management Strategy (outcome of consultation)	<b>Key</b>	Councillor Mrs. M. A. Sherrey	
17	Cabinet 7 October 2009		Being Different Together Project (to combat inequalities in access and opportunity for people living and working in Worcestershire)	Non-Key	Councillor G. N. Denaro	
18	Cabinet 7 October 2009	Cabinet 4 March 2009	Economic Strategy and Priorities	Non-Key	Councillor J. T. Duddy	Delayed as needed to take further advice in light of discussions regarding Economic Development in North Worcestershire
19	Cabinet 7 October 2009	June 2008	E-Government Strategy	Non-Key	Councillor G. N. Denaro	Initially delayed to early 2009 and then further delayed due to feasibility study around an ICT Shared Service
20	Cabinet 7 October 2009		Improvement Plan Exception Report – August 2009	Non-Key	Councillor R. Hollingworth	
21	Cabinet 7 October 2009		Information Management Strategy	Non-Key	Councillor G. N. Denaro	
22	Cabinet 7 October 2009		Performance Monitoring - August 2009	Non-Key	Councillor R. Hollingworth	

23	Cabinet 7 October 2009		Summary Report on Green Waste Charging (to assess change in service provision from March 2009 when charge introduced)	Non-Key	Councillor Dr. D. W. P. Booth	
24	Cabinet 4 Nov 2009		Community Strategy Annual Report 2008-09	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
25	Cabinet 4 November 2009		Choice-Based Lettings Scheme - Update	<b>Key</b>	Councillor P. J. Whittaker	
26	Cabinet 4 November 2009		Financial and Performance Monitoring – Quarter 2 2009/10	Non-Key	Councillors R. Hollingworth & G. N. Denaro	
27	Cabinet 4 November 2009		Improvement Plan Exception Report – September 2009	Non-Key	Councillor R. Hollingworth	
28	Cabinet 4 November 2009		Green Waste and Recycling Collections – Options for Shared Service with Redditch BC	Non-Key	Councillor Dr. D. W. P. Booth	
29	Cabinet 4 November 2009		Operation of Recycling Bank System	Non-Key	Councillor Dr. D. W. Booth	
30	Cabinet 4 November 2009		Statement of Gambling Principles 2010 - 2013	Non-Key*		* Cabinet will make recommendations to the full Council
31	Cabinet 4 November 2009		Worcestershire Enhanced Two Tier (WETT) Programme – Business Case for Regulatory Services	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council

32	Cabinet 2 December 2009		Arts and Events Strategy 2010/11 to 2013/14	<b>Key</b>	Councillor R. D. Smith	
33	Cabinet 2 December 2009		Officer Code of Conduct	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
34	Cabinet 2 December 2009		Council Tax Base Calculation 2010/11	Non-Key	Councillor G. N. Denaro	
35	Cabinet 2 December 2009		Medium Term Financial Plan including Fees & Charges – to review the position of the MTFP	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
36	Cabinet 2 December 2009		Corporate Safeguarding Policy (Children and Vulnerable Adults)	Non-Key	Councillor Mrs. M. A. Sherrey	
37	Cabinet 2 December 2009		Improvement Plan Exception Report – October 2009	Non-Key	Councillor R. Hollingworth	
38	Cabinet 2 December 2009		Performance Monitoring – October 2009	Non-Key	Councillor R. Hollingworth	